Handling multiple markers in a Turnitin Assignment

Ideas for managing the allocation of individual markers and double marking.

There is currently no built-in feature in Turnitin to handle multiple markers but it is possible to use the following workarounds to help manage the marking process.

This guide suggests ways in which the allocation of marking can be managed when there are multiple markers for the same Turnitin assignment.

These suggestions are applicable in instances where there are, for example, large cohorts of students or where different assignment questions are being marked by particular specialists in that subject.

Some of the suggested methods are suitable for marking with the Turnitin iPad app.

Please note: Blind double marking is not possible in Turnitin.

**Important:** Only one person should have an individual student paper open at a time. Having a paper open in more than one computer or browser at the same time will result in unexpected behaviour or the loss of entered feedback.

For the same reason, avoid having Turnitin open in multiple windows/tabs or browsers on your computer at the same time.

Use the Blackboard ‘Turnitin by Group’ feature

Use the ‘Turnitin Assignment by Group’ feature to allocate markers using Blackboard groups. This is the preferred method of allocating multiple-markers. A designated member of staff will need to set-up and add students to groups in Blackboard. To see only the assignments in the group you need to mark, you will need to access the assignments through the Control Panel > Course Tools > Turnitin Assignments by Groups.

**Note:** This feature does not work with the Turnitin iPad app.

You can use this method:

- With larger cohorts of students,
- To allocate individual markers to a set of assignments by particular students,
- If you want to double mark, different groups can be set-up to allocate first and second markers,
- Where students are answering different assignment questions and these need to be marked by a particular marker,
- If anonymous marking is enabled.
Allocating individual assignments to markers

Number labelling using the Grade field

Divide up the marking by putting a number associated with a particular marker in the Grade field situated in the top right hand corner of the Document Viewer in GradeMark. This will appear in the Assignment Inbox. The marker will therefore be able to identify his or her marking, and overwrite the indicator number with their mark.

You can use this method:

- With smaller cohorts of students.
- When there is a small number of markers.
- If you are randomly allocating marking.
- If anonymous marking is enabled.
- If you are using the iPad app to mark, this method will allow you to identify the papers on your iPad as the Grade column is listed in the iPad view of the assignment papers.
Organise by Paper ID

You can allocate marking by ordering the students submitted work in numerical order by Paper ID from the Turnitin Assignment Inbox.

Click the Paper ID column header title to re-order the assignments. Markers can then be given a number of papers to mark with a start and end Paper ID.

You can use this method:

- With larger cohorts of students,
- With larger numbers of markers
- If you are randomly allocating marking
- If anonymous marking is enabled

Note: This method is not compatible with the iPad app to mark papers. (Papers IDs are not shown in the iPad app until you have downloaded a paper.)

Organise by Date submitted

You can allocated markers by ordering the submitted work chronologically by Date submitted from the Turnitin Assignment Inbox.

Click the Date column header title to re-order the assignments. Markers can then be given a number of papers to mark with a start and end Paper ID.

You can use this method:

- With larger cohorts of students,
- With larger numbers of markers
- If you are randomly allocating marking
- If anonymous marking is enabled

Note: This method is not compatible with the iPad app to mark papers.
Double marking & moderation

Use a separate Excel spreadsheet to manage marks and data outside of Turnitin.

A report can be generated within the Turnitin Assignment Inbox which downloads as an Excel file that includes the information required for a spreadsheet.

This includes: Student name, Student number and Paper ID.

Click the Export button to download the report.

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Note: A report cannot be downloaded if anonymous marking has been enabled.

If the assignment has anonymous marking enabled, you will need to copy and paste the paper IDs into a spreadsheet manually.

This options requires some additional staff time to organise and may be unsuitable for large numbers of students.

Note: While anonymous marking is enabled, it is not possible to re-order papers by Grade in the Assignment Inbox.

This means you cannot organise assignments in grade order to show the spread of marks given.

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Blind double marking

Turnitin does not accommodate blind double marking.

Where blind double marking is required, one of the markers will need to download the assignments to mark them outside of Turnitin and use a separate spreadsheet to record marks and feedback. This data will need then need to be combined and entered into Turnitin afterwards.

Where anonymous blind double marking is required, the downloaded papers will be labelled with their Paper ID (rather than student name), so some additional work will be required to match marks awarded with the correct student.

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Further help

Please see additional guides on e-Assessment located on the Support for Staff tab in Blackboard.

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