Making a course available

Why do I need to do this?

When a new course is created in Blackboard it is always set up as unavailable. In the Courses list it will be labelled (not currently available).

Instructors and other staff can access an unavailable course, but students cannot. This is quite deliberate. It prevents students being frustrated by being given access to empty course spaces. It prevents students from accessing incomplete or out-of-date course sites which you are still in the process of developing. It also gives lecturing staff control over what students can see, and when. This guide will show you how to set a course to Available, so that students are able to access it.

How to do it

Step 1

In your course go to

Control Panel > Customisation > Properties
Step 2

On the **Properties** screen go to **Set Availability**.
Next to **Make Course Available**, choose **Yes**.

Click **Submit**.

The course should now be accessible to your students under the Enrolments tab when they log into Blackboard.

Should you ever need to make a course unavailable again, you simply follow the same process and select **No** on the course availability screen.

Further help

Please see additional guides on managing your course located on the **Support for Staff** tab in Blackboard.

Further help can be found on the Blackboard Help site at: [https://en-us.help.blackboard.com/Learn/9.1_2014_04/Instructor/050_Course_Customization/010_Course_Availability](https://en-us.help.blackboard.com/Learn/9.1_2014_04/Instructor/050_Course_Customization/010_Course_Availability)

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